

**Kingspark Parent Council**  
**13<sup>th</sup> May 2014**

**Present:** Pamela Morris, Chairperson  
Laura Smith, Head Teacher  
Pronita Banerjee  
Fiona Bruce  
Taletta Jamieson  
Katie Radtke  
Theresa Szytk

**Apologies:** Tracey McGuckin

**Minutes of the Previous Meeting:** Agreed as accurate.

**Roundabout Fundraising:** Laura updated the group that due to various donations there was now only £5k left to raise but there are still some donations still to come in.

**Devolved School Management:** Laura detailed the DSM position for the group. Laura also explained that the council has asked for Kingspark School to make a 6% saving in their energy costs for this year.

**Homework Policy:** Laura explained that homework is individual for each pupil and appropriate to their individual needs. Parents are welcome to ask the teachers for any advice on this matter. The daybooks were revised a couple of years ago to give more focused information to parents on the day to day work in the classroom.

**School Improvement Plan:** Laura informed the group that a letter had already been sent out in relation to progress with the School Improvement Plan and that further information would be available in August regarding revised targets.

**Speakers for the Parent Council for Future Presentations:** Laura told the group that there was now a notice board on display in the foyer area of the school which will display the last minutes of the meeting and a copy of the agenda for the next meeting. It was agreed that Alana would put additional copies of each document so that parents could take a copy of the required one. Laura also suggested that for future meetings guest speakers could come along to give the parents information on different issues e.g. S&LT, OT if they felt this would be helpful and that she would be happy to help in making any arrangements.

There was discussion on how to attract parents to attend future meetings. It was suggested inviting the parents of the new pupils to the Parent Group on Tuesday 10<sup>th</sup> June. Laura also suggested a questionnaire to parents to ask if they have any special skills e.g. gardening, photography that can be used at school.

**Any other business:** Laura informed the group that 2 DHTs would be retiring at the end of the summer term. Laura mentioned that during the afternoon/evening of Wednesday 27 August that Kingspark School will be holding a team event which will allow parents to be introduced to the new members of staff. It was also suggested that the Parent Group members would introduce themselves at the meeting.

Laura also noted that an Action Plan meeting following the Independent Review will take place in June. It was agreed that Pamela Morris and Pronita Banerjee would attend this meeting at Dundee House.

It was agreed that during the Rich Task Week in October that members of the Parent Group would arrange an afternoon of activities for the pupils.

Laura informed the group that the new class lists would be given to staff on Thursday 29<sup>th</sup> May and that a letter would be sent out to parents on Monday 2<sup>nd</sup> June to give them the information in time for the parents evening.

Taletta explained that there was money available for the Parent Group to use that would help with photocopying costs etc. Taletta agreed to look into this.

**Date of Next Meetings:** 26<sup>th</sup> August 2014 (Parent Group)  
9<sup>th</sup> September 2014 (Parent Council AGM)  
23<sup>rd</sup> September 2014 (Parent Group)  
7<sup>th</sup> October 2014 (Parent Group)  
28<sup>th</sup> October 2014 (Parent Group)  
11<sup>th</sup> November 2014 (Parent Council)  
25<sup>th</sup> November 2014 (Parent Group)  
9<sup>th</sup> December 2014 (Parent Group)